



Quality Policy



Be Personnel Limited – 2022

Quality Policy

Be Personnel Ltd aims to satisfy the quality and delivery requirements of our clients at competitive prices.

We will measure our performance in meeting customers' requirements and work with them to continually improve the service that we provide.

The company Management Team are fully committed to this Quality Policy and the enhanced satisfaction of customers while meeting all statutory and legislative requirements.

All necessary resources and personnel training shall be provided to maintain the quality system and satisfy the requirements of ISO 9001:2015.

It is the responsibility of every employee to support the company in this purpose and to ensure that every task or operation performed fully meets specified requirements.

The company Management Team will set and review quality objectives that support the strategic direction and context of the organisation while seeking opportunities to continually improve.

In particular, management will:

- Monitor and measure the effectiveness of our business processes and company objectives
- through our Management Reviews and Internal Audit Processes
- Monitor customer satisfaction and set objectives for continuous improvement
- Analyse the causes of any complaint and take appropriate action to prevent recurrence
- Ensure the availability and competence of the support resources for the core processes
- Ensure that the company provides its services to all clients equally, without discrimination on the basis of colour, race, nationality, ethnic or national origin
- Ensure that employees and all applicants for positions within the organisation are not subjected to discrimination on the basis of their race, colour, nationality, ethnic origin, religious beliefs, social class, disability, marital status, sexual orientation, age, family situation or gender
- Provide the necessary work environment to ensure the wellbeing of our employees and visitors
- Encourage all employees to identify problems and make suggestions to improve all aspects of our working practices. These will be considered by senior management and appropriate actions taken and communicated
- Ensure that all employees are aware of our Quality Policy and committed to the effective implementation of our Quality Management System
- Ensure that the company complies with all necessary regulatory and legal requirements

The achievement of our quality objectives and continual improvement is fundamental to all activities carried out within our company and must be practised by all employees as an integral part of their daily work.

Signed on Behalf of Be Personnel Ltd:

Claire Cookson

Managing Director



Be Personnel LTD
13 Henderson Road
Inverness IV1 1SN

Email:
recruitment@bepersonneltd.com

Tel: +44 (0)1349 883303